

3F | Bids and Contracts**Revised:** 4/10/19

The Library complies with public, competitive bid requirements in accordance with Section 40-45 of the Illinois Public Library District Act for the following contracts in the amount of \$25,000 or more:

1. Construction of a new Library building;
2. Purchase of a site or Library building;
3. Remodeling, repairing, or improving the existing Library building;
4. Erecting an addition to the existing Library building; or
5. Purchasing necessary equipment for the Library.

The Library Board is not required to accept a bid that does not meet the Library's established specifications, terms of delivery, quality, and serviceability requirements.

Regarding contracts for goods and services not listed above: competitive public bidding is not required, but multiple proposals or bids are highly encouraged.

Under emergency circumstances, the Library is exempt from the competitive bidding process provided the emergency expenditure(s) is approved by 3/4 of the members of the Library Board.

Related Policies:

Budget and Finance
Spending Authority

Reviewed/Revised: 5/8/13, 2/9/11, 2/14/07**Adopted:** 12/8/03